



## In-Person Learning Plan 2021-2022

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At Compass Rose Public Schools, as we continue to operate in a world where COVID-19 persists, all of our campuses will consistently set and reinforce strong health and safety guidelines. We will prioritize staff and student safety in all of our systems, processes, and procedures as we implement our world-class academic program and provide students with unique and rewarding experiences in our classrooms and beyond.

This document describes the actions and approach Compass Rose will take for our full return to in-person learning during the 2021-2022 school year. This plan outlines operational and instructional guidelines that will inform individual schools' practices and procedures for the most effective learning environments. We will rely on the guidance and requirements set forth by the CDC, federal entities, local and state entities to the extent we must, and, in some cases, to the extent possible.

\*Please note that this document is subject to change in response to TEA guidance, local or state health guidelines and/or local decision that is in the best interest of student and staff well-being.\*

### Essential Questions:

1. *What is the philosophy of Compass Rose as it relates to the return to in-person learning during the COVID-19 response months and year ahead?*
2. *What safety protocols will be in place upon return to school? How will these impact the academic learning environment and expectations?*
3. *With our return to full in-person learning, what will be the responsibilities of school-based operations and instructional teams? What will we expect from our Students and Families?*
4. *What are the priorities and considerations for elementary, middle, and high school grades?*



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## Compass Rose's Philosophy on in-Person Learning

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To ensure the health and safety of all stakeholders, we know that amidst COVID-19-related concerns and relevant federal, state, and local guidelines, a return to traditional in-person learning will require continued modifications and shifts to our daily operations. There are many benefits to in-person learning, including social interaction, focused accountability, and community building, that are difficult or impossible for many students in a virtual environment. We also know that it is impossible to eliminate risk for illness within an in-person learning environment, and, therefore, anticipate that we will need to encourage all staff members and staff to participate and execute on health protocols that our internal COVID Response Team outlines in accordance with guidelines and regulations from federal, state and local entities.

NOTE: We want to ensure continuity of learning for all students to the greatest extent possible. At Compass Rose, we know that even a single missed day of instruction can negatively impact a student's academic growth. Therefore, if a student needs to quarantine due to COVID, they will be able to access instruction through the use of printed paper packets and, in grades where students have 1:1 access to computers, virtual access to remote conference learning.



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## Safety Protocols

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At Compass Rose we will continue to embrace staff and student health and safety as our number one priority. We will implement reasonable protocols to ensure that individuals maintain appropriate social distance to the greatest extent possible, limit physical contact, and regularly attend work and school in a highly sanitized environment.

Protocol	Guidelines
<b>Mask Guidance</b>	<ul style="list-style-type: none"><li>• All students and staff are highly encouraged to wear masks in our Manor and San Antonio schools. Masks should be brought from home. Additional masks will be available on-site should someone need one or need a replacement throughout the day.</li><li>• Staff will be required to wear a well-fitting mask (e.g. surgical masks, KN95, or N95) for a 5 day period after quarantine.</li></ul>
COVID Case Dashboard	<a href="#">21-22 COVID Case Dashboard</a>
<b>Screening &amp; testing</b>	<ul style="list-style-type: none"><li>• Temperature &amp; wellness checks will be conducted daily upon arrival.</li><li>• Rapid COVID-19 tests will be available for symptomatic individuals that wish to get tested (as long as supply allows).</li><li>• All staff will undergo mandatory weekly PCR testing, and students/families will be able to opt-in to weekly testing. Additional PCR testing may be contracted out as warranted.</li></ul>
<b>Symptomatic individuals</b>	Staff and students who are experiencing symptoms listed below will be asked to self-quarantine to avoid further spread <ul style="list-style-type: none"><li>• Newly symptomatic with fever, diarrhea, vomiting and/or severe sore throat must get negative PCR test result and may return upon negative</li><li>• If you do not have the symptoms above, you can be cleared through a rapid test</li></ul>



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	<p>Re-entry requirements must be met:</p> <ul style="list-style-type: none"><li>• Significant symptoms improvement (understanding that some symptoms may linger)</li><li>• 24 hours fever-free without the use of medication</li></ul>
<p><b>Confirmed Positive Case</b></p>	<p>How an individual with a confirmed COVID-19 case should respond.</p> <p><b>Staff</b></p> <ul style="list-style-type: none"><li>• Must stay home for a minimum of <b>5 days</b> from the date of a positive test or symptoms onset. Day 0 is considered the day the individual obtained their test OR symptoms onset. Staff may return on Day 5.</li><li>• Staff will be required to properly wear an approved mask for 5 days following the quarantine period</li></ul> <p><b>Students</b></p> <ul style="list-style-type: none"><li>• Must quarantine for 10 days from the date of a positive test or symptoms onset. Day 0 is considered the day the individual obtained their test OR symptoms onset. Students may return on Day 10.</li></ul> <p>*For severe cases of COVID-19 illness, it is possible that a medical professional may recommend additional days of isolation or requirements for return to school/work.</p> <p>How the school is to respond to confirmed cases of COVID-19</p> <ul style="list-style-type: none"><li>• Notify the local health department.</li><li>• Notify Texas Education Agency.</li><li>• Disinfect the areas that are used by the individual with a confirmed COVID-19 case.</li></ul> <p>Identifying Possible COVID-19 Cases on Campus</p>



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	<ul style="list-style-type: none"> <li>● Immediately separate any students or staff who show COVID-19 symptoms while at school until the student can be picked up.             <ul style="list-style-type: none"> <li>○ Clean the areas used by the individual who shows COVID-19 symptoms as soon as possible.</li> </ul> </li> </ul>
<p><b>Known Exposures and Close Contact: Quarantine &amp; Test-to-Stay</b></p> <p><a href="#">Test To Stay</a></p>	<p>Schools will identify and notify individuals who are determined to have been in close contact with the individual who is a confirmed positive case (as soon as possible after school is made aware).</p> <p>Close contact for students is defined:</p> <ul style="list-style-type: none"> <li>● K-4<sup>th</sup> students: unmasked and/or unvaccinated students who are seated at the same table within 3 feet or less from a confirmed case.</li> <li>● 5<sup>th</sup>-12<sup>th</sup> students: unmasked and/or unvaccinated students who are seating partners.</li> </ul> <p>Individuals who are exposed to a confirmed COVID-19 case are NOT required to quarantine if they:</p> <ul style="list-style-type: none"> <li>● Are fully vaccinated:             <ul style="list-style-type: none"> <li>○ You are ages 18 or older and have received all <a href="#">recommended vaccine doses</a>, including <a href="#">boosters</a> and <a href="#">additional primary shots</a> for some immunocompromised people.</li> <li>○ You are ages 5-17 years and completed the <a href="#">primary series</a> of COVID-19 vaccines.</li> </ul> </li> <li>● You had confirmed COVID-19 within the last 90 days.</li> <li>● You are able to participate in the <b>Test to Stay Program. (Note: this program will also depend on supplies and staff capacity)</b></li> </ul> <p><b>Test To Stay:</b> In lieu of quarantine, asymptomatic staff and students are eligible to participate in the test to stay program.</p> <ul style="list-style-type: none"> <li>● Staff and students will rapid test upon arrival for 5 consecutive days</li> </ul>
Student	<ul style="list-style-type: none"> <li>● If a student does need to quarantine due to close contact, that</li> </ul>



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absences	<p>student will still have access to school materials and can have their attendance counted as long as they meet the requirements of the Remote Conferencing option.</p> <ul style="list-style-type: none"><li>• Doctor's note, test results, or testimony of close contact will be required for student absence.</li><li>• Mandated quarantines for positive cases or close contact will be documented for the purposes of a student's attendance record.</li></ul>
Communicating with Families	<ul style="list-style-type: none"><li>• If a student or staff member tests positive for COVID-19, school leadership will communicate in writing with families on that campus.</li><li>• Per HIPPA/FERPA guidelines, we will continue to maintain confidentiality for staff members and students.</li></ul>
Seating in Classroom	<ul style="list-style-type: none"><li>• There will be spacing between student desks and tables as much as possible within the confines of the classroom parameters and room occupancy.</li><li>• When students are seated in smaller groups or on carpets, students will be assigned places to sit to avoid physical contact as much as possible.</li></ul>
Handwashing	<ul style="list-style-type: none"><li>• Signage in classrooms and restrooms will reflect guidelines for handwashing.</li><li>• Handwashing reminders will be implemented throughout the day, and handwashing lessons will be explicitly taught during the first days of in-person instruction.</li><li>• Students will have the opportunity to hand wash or use hand sanitizer when entering a building or classroom, before and after meals, and restroom use.</li></ul>
Daily Hygiene Lessons	<p>Schools will employ school-wide and classroom-based best practices such as:</p> <ul style="list-style-type: none"><li>• Daily announcements will remind students and staff to prioritize their own health and that of others.</li><li>• Daily announcements will remind students to wash their hands frequently, cough and sneeze into their elbow, and maintain</li></ul>



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	<p>their own physical space and that of others.</p> <ul style="list-style-type: none"><li>• Throughout the day teachers will verbally remind students to maintain physical distance and avoid physical contact.</li></ul>
Transitions	<ul style="list-style-type: none"><li>• When students are lining up, they will be instructed and monitored to maintain distance to the extent possible to avoid physical contact.</li><li>• When possible, hallways will be limited to as few classes as possible transitioning at any given time.</li></ul>
Classroom Entrance/Exit	<ul style="list-style-type: none"><li>• Hand sanitizer will be available at the door of each classroom for students and staff to use upon entrance and exit.</li><li>• Doors to classrooms will remain open to support ventilation and reduce surface touching of doorknobs.</li></ul>
Student to Student Interaction	<ul style="list-style-type: none"><li>• Students will maintain as much distance as possible and will be quickly reminded to keep their physical space if they are too close to each other. Students will be encouraged to limit physical contact as much as possible.</li></ul>
Meals	<ul style="list-style-type: none"><li>• Depending on the school, time of year, and the number of students, breakfast, and lunch may take place in classrooms, in outdoor spaces, or in the cafeteria. Whether meals are served in the cafeteria or in classrooms, desks and cafeteria tables will face one direction as much as possible during times when community transmission rates are high.</li><li>• Hand sanitizer will be available to all students prior to meal distribution.</li><li>• If meals take place in the cafeteria, classrooms and grade levels will be staggered as much as possible to avoid crowding.</li><li>• Operations staff will disinfect the lunch line and tables between lunches.</li></ul>
Recess and PE	<ul style="list-style-type: none"><li>• Handwashing will be implemented before and after recess and PE.</li><li>• PE equipment will be routinely sanitized throughout the day.</li></ul>



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	<ul style="list-style-type: none"><li>• In the case of inclement weather, we will implement indoor low-impact exercise.</li></ul>
Building and Classroom Cleaning Procedures	<ul style="list-style-type: none"><li>• Classrooms will be cleaned by custodial staff during the school day during recess periods or other times of day when rooms are vacant.</li><li>• Surfaces that are frequently touched (desks, doorknobs) will be cleaned throughout the day by staff.</li></ul>
Events	<ul style="list-style-type: none"><li>• Depending on regional or state risk levels, temperatures may be taken for all event attendees.</li><li>• Hand sanitizer or handwashing stations will be available for event attendees to utilize during the event.</li></ul>

## In-Person Instruction

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Dates and hours	<ul style="list-style-type: none"><li>• Instruction begins at 7:45. Our doors open at 7:15am and afternoon pick up begins at 3:45pm. Schools dismiss early on Wednesday (1:45pm). Families who require it may pay a fee for access to before- or after-school care (6:45am-7:15am and 4:15pm-6pm).</li></ul>
Student learning during the first week of in-person learning	<ul style="list-style-type: none"><li>• Safety protocols and procedures will be explicitly taught and practiced.</li><li>• Students will engage in developmentally and age-level appropriate lessons for classroom routines and procedures (how to manage and use materials, how to line up, how to stay organized, how to sign out for the restroom, etc.)</li></ul>
Parent Responsibilities	<ul style="list-style-type: none"><li>• Help prepare your child for the Compass Rose expectations (of school in general and for the safety</li></ul>





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	<p>protocols that will be in place).</p> <ul style="list-style-type: none"><li>• Pick up and drop off during the designated times.</li><li>• Be on the lookout for communications from your child's school.</li><li>• Remind your child of the importance of safety protocols.</li><li>• <i>Support your scholar self-screen and fill out your child's health screening card each morning</i></li></ul>
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## Responsibilities: Staff, Students and Families

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Students and Families		
Task	What does this look like?	Who is Responsible?
Temperature checks	<ul style="list-style-type: none"><li>• Keep your child at home if they have a fever or if they are displaying any COVID symptoms.</li></ul>	Families
Communication	<ul style="list-style-type: none"><li>• Communicate with your child's homeroom teacher any details about your child's sickness or fever asap.</li><li>• Contact the COVID-19 point person at your child's school if your student has tested positive for COVID-19. In most cases, this will be the Director of Operations or Operations Specialist.</li></ul> <p><b>Ingenuity:</b> <a href="mailto:alban.benavides@compassroseschools.org">alban.benavides@compassroseschools.org</a></p>	Families and Students



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	<p><b>Legacy Elementary:</b> <a href="mailto:kelly.martinez@compassroseschools.org">kelly.martinez@compassroseschools.org</a></p> <p><b>Legacy Secondary:</b> <a href="mailto:benjamin.bethencourt@compassroseschools.org">benjamin.bethencourt@compassroseschools.org</a></p> <p><b>Journey:</b> <a href="mailto:claudia.hernandez@compassroseschools.org">claudia.hernandez@compassroseschools.org</a></p> <p><b>Destiny:</b> <a href="mailto:maria.amezcua@compassroseschools.org">maria.amezcua@compassroseschools.org</a></p>	
Maintain distancing	<ul style="list-style-type: none"><li>● Adhere to guidelines around personal space in classrooms.</li><li>● Follow transition markings/directions.</li><li>● Keep hands to self at all times.</li></ul>	Students
Mask wearing	<ul style="list-style-type: none"><li>● Per <a href="#">Governor Abbott's Executive Order</a> schools are no longer able to require staff or students to wear masks.</li><li>● While not required, staff and students are encouraged to continue to wear masks.</li></ul>	Students
Engage in proper hygiene practices	<ul style="list-style-type: none"><li>● Cough and sneeze into your elbow.</li><li>● Wash hands frequently throughout the day.</li><li>● Know that there will be accountability from adults around practicing these measures (intentionally engaging in playful or unsafe hygiene practices, even with the intention of joking, will result in school-based consequences).</li></ul>	Students



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Operations Team		
Task	What does this look like?	Who is Responsible?
<b>Cleaning Protocols</b>	<ul style="list-style-type: none"> <li>All high-touch areas and shared spaces will be cleaned frequently throughout the day.</li> </ul>	Custodial Staff
<b>Entering Campus (Arrival)</b>	<ul style="list-style-type: none"> <li>Temperature &amp; wellness checks will be conducted daily upon arrival.</li> </ul>	All Ops and Instructional staff on duty
<b>Common Area Protocols</b>	<p><i>Common areas are computer labs, office areas, cafeterias, bathrooms, water fountains, and any other space that is shared by multiple individuals per the design and intent of that space.</i></p> <ul style="list-style-type: none"> <li>Custodial staff is responsible for cleaning all common areas (with teachers and students needing to clean their personal space when using a common area).</li> <li>Students are encouraged to use cups or water bottles at water fountains. Students may carry water bottles with water only.</li> <li>Bathrooms are cleaned frequently throughout the day.</li> </ul>	Custodial Staff
<b>Signage</b>	<ul style="list-style-type: none"> <li>Restroom hygiene signage</li> <li>Classroom hygiene reminders</li> <li>Hallway transition markers and reminder signage</li> </ul>	DOO
<b>Bus Protocols</b>	<ul style="list-style-type: none"> <li>Masks ARE required on school buses.</li> <li>Students will be required to sit in the same assigned seat each day and face forward on the bus.</li> <li>If parents can find another mode of transportation and prefer to distance further than what bus riding will allow, they</li> </ul>	DOO



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	<p>are encouraged to use the alternate mode.</p> <ul style="list-style-type: none"><li>• Students should not ride or attend school if they are presenting with any COVID symptoms.</li></ul>	
Meal Distribution	<ul style="list-style-type: none"><li>• Operations staff will disinfect lunch lines and tables between groups or grade levels.</li><li>• Gloves will be worn at all times during any contact with food items or food-related materials.</li></ul>	DOO, Food Services
Attendance	<ul style="list-style-type: none"><li>• Students will be credited for attendance if only if they are present on campus during the day.</li><li>• A doctor's excuse or COVID test results will be required if a student is absent due to illness.</li></ul>	Registrar
Communication	<ul style="list-style-type: none"><li>• Whole school communication will occur if there is a confirmed positive case on campus.</li><li>• Extended closures for groups of students or school-wide will be communicated as needed, and students will log in to asynchronous virtual options as is permitted by state law.</li><li>• All family communication will go out through DeansList.</li></ul>	DOO



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Instructional Team		
Task	What does this look like?	Who is Responsible?
Monitoring Student Interactions	<ul style="list-style-type: none"><li>Teachers will monitor student-to-student interactions and ensure students are maintaining physical distance when possible.</li></ul>	Teachers
Classroom Setup/ Reinforcement	<ul style="list-style-type: none"><li>Classrooms will meet guidelines for desk and table set up and student seating arrangements, including that students are distanced to the extent that space permits.</li><li>Beginning day 1, teachers keep a detailed seating chart that is updated and visible to visitors and students/staff.</li></ul>	Teachers
Transitions Monitoring	<ul style="list-style-type: none"><li>Teachers will explicitly teach and model transition procedures, including which direction to walk in classrooms and halls.</li><li>Staff will set up and reinforce transition markings and placement in the classroom and hallways.</li></ul>	Teachers and Leaders
Instructional Routines	<ul style="list-style-type: none"><li>Teachers will implement and practice strong procedures for student movement and student interaction that allows students to engage with each other (class discussions, etc) as needed from a space of physical distance.</li></ul>	Teachers
Classroom Entrance and	<ul style="list-style-type: none"><li>Monitor and reinforce hand washing/hand sanitizing upon entrance to and exit from</li></ul>	Teachers



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Exit	classrooms, meals, and restroom use to the extent possible	
Hygiene Lessons	<ul style="list-style-type: none"><li>• Provide daily (and class to class) reminders of physical distance, handwashing and covering one's mouth, etc.</li></ul>	Teachers and Leaders